



**AGENDA**  
**CITY COUNCIL/SUCCESSOR AGENCY/STANTON HOUSING AUTHORITY**  
**JOINT REGULAR MEETING**  
**STANTON CITY HALL, 7800 KATELLA AVENUE, STANTON, CA**  
**TUESDAY, NOVEMBER 27, 2018 - 6:30 P.M.**

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (714) 890-4245. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.*

*The City Council agenda and supporting documentation is made available for public review and inspection during normal business hours in the Office of the City Clerk, 7800 Katella Avenue, Stanton California 90680 immediately following distribution of the agenda packet to a majority of the City Council. Packet delivery typically takes place on Thursday afternoons prior to the regularly scheduled meeting on Tuesday. The agenda packet is also available for review and inspection on the city's website at [www.ci.stanton.ca.us](http://www.ci.stanton.ca.us), at the public counter at City Hall in the public access binder, and at the Stanton Library (information desk) 7850 Katella Avenue, Stanton, California 90680.*

- 1. CLOSED SESSION (6:00 PM)**
  
- 2. ROLL CALL**      Council Member Donahue  
                             Council Member Ethans  
                             Council Member Warren  
                             Mayor Pro Tem Ramirez  
                             Mayor Shawver
  
- 3. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

*Closed Session may convene to consider matters of purchase / sale of real property (G.C. §54956.8), pending litigation (G.C. §54956.9(a)), potential litigation (G.C. §54956.9(b)) or personnel items (G.C. §54957.6). Records not available for public inspection.*

**4. CLOSED SESSION**

**4A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Existing litigation pursuant to Government Code section 54956.9(d)(1)

Number of cases: 1

Orange County Catholic Worker et al v. Orange County et al, United States District Court, Central District of California Case Number: 8:18-cv-00155-DOC-JDE

**4B. PUBLIC EMPLOYEE APPOINTMENT**

(Pursuant to Government Code Section 54957)

Title: City Manager

**5. CALL TO ORDER / SUCCESSOR AGENCY / STANTON HOUSING AUTHORITY MEETING**

- 6. ROLL CALL** Agency / Authority Member Donahue  
Agency / Authority Member Ethans  
Agency / Authority Member Warren  
Vice Chairman Ramirez  
Chairman Shawver

**7. PLEDGE OF ALLEGIANCE**

- 8. SPECIAL PRESENTATIONS AND AWARDS**                      **None.**

**9. CONSENT CALENDAR**

All items on the Consent Calendar may be acted on simultaneously, unless a Council/Board Member requests separate discussion and/or action.

## CONSENT CALENDAR

- 9A. MOTION TO APPROVE THE READING BY TITLE OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED**

**RECOMMENDED ACTION:**

City Council/Agency Board/Authority Board waive reading of Ordinances and Resolutions.

- 9B. APPROVAL OF WARRANTS**

City Council approve demand warrant dated November 7, 2018 and November 15, 2018 in the amount of \$396,499.12.

- 9C. OCTOBER 2018 INVESTMENT REPORT**

The Investment Report as of October 31, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

**RECOMMENDED ACTION:**

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of October 2018.

**9D. OCTOBER 2018 INVESTMENT REPORT (SUCCESSOR AGENCY)**

The Investment Report as of October 31, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

**RECOMMENDED ACTION:**

1. Successor Agency find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of October 2018.

**9E. OCTOBER 2018 INVESTMENT REPORT (HOUSING AUTHORITY)**

The Investment Report as of October 31, 2018 has been prepared in accordance with the City's Investment Policy and California Government Code Section 53646.

**RECOMMENDED ACTION:**

1. Stanton Housing Authority find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Receive and file the Investment Report for the month of October 2018.

**9F. AWARD OF A MAINTENANCE CONTRACT FOR SPLASH PADS MAINTENANCE SERVICES BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA**

The City currently operates and maintains two splash pads located in Stanton Central Park and Harry M Dotson Park. The splash pads generally operate daily from 12:00 pm to 5:00 pm during the summer months. Staff recommends the City Council award the contract for Splash Pads maintenance to Service First Commercial Pools.

**RECOMMENDED ACTION:**

1. City Council declare this project categorically exempt under the California Environmental Quality Act, Class 1, and Section 15301h; and
2. Award an annual contract for splash pad maintenance services to the lowest responsible and responsive bidder; and
3. Authorize the Interim City Manager to bind the City of Stanton and Service First Commercial Pools in an annual contract for splash pad maintenance.

**9G. APPROVAL OF STRATEGIC PLAN**

In April of 2013 the City Council and management staff conducted a workshop to discuss, identify, strengthen and prioritize goals and strategies for the City. The City Council identified goals and strategies to be implemented by City staff and adopted a 5-year Strategic Plan. Subsequently on November 13, 2018 the City Council was presented with an update and overview of the Strategic Plan. The City Council directed staff to refine objectives and return with a prioritized version of the Strategic Plan for further City Council consideration. This report provides an update of the City's goals and strategies as of November, 2018.

**RECOMMENDED ACTION:**

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Section 15378(b)(5)(Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Approve the Six-Month Strategic Plan Objectives / Components.

**9H. ACCEPTANCE OF THE DALE AVENUE AND CHANTICLEER ROAD TRAFFIC SIGNAL PROJECT BY THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA**

The Dale Avenue and Chanticleer Road Traffic Signal Project has been completed in accordance with the plans and specifications. The final construction cost for the project was \$151,216.89. The City Engineer, in his judgment, certifies that the work was satisfactorily completed as of November 27, 2018 and recommends that the City Council accept the completed work performed on this project.

The original construction contract cost for the Dale Avenue and Chanticleer Road Traffic Signal Project was for \$144,144.00. Change orders approved at staff level did not exceed the 10% maximum authorized at the time of award. The changes orders were due to additional concrete work requested by city staff and removal of buried foundations. The change order cost was \$7,072.89.

**RECOMMENDED ACTION:**

1. City Council declare this project categorically exempt under the California Environmental Quality Act, Class 1, and Section 15301c; and
2. Accept the completion of improvements for the Dale Avenue and Chanticleer Road Traffic Signal Project, as certified by the City Engineer, and affix the date of November 27, 2018 as the date of completion of all work on this project; and
3. Approve the final construction contract amount of \$151,216.89 with PTM General Engineering Services, Inc.; and
4. Direct the City Clerk within ten (10) days from the date of acceptance to file the Notice of Completion (Attachment) with the County Recorder of the County of Orange.

## 9I. ANNUAL AUDIT REPORTS FOR FISCAL YEAR 2017-18

Attached is the Comprehensive Annual Financial Report (CAFR) for the City of Stanton for the fiscal year ended June 30, 2018. This report includes all funds and entities that are within the control of the City. The independent firm of White Nelson Diehl Evans LLP, Certified Public Accountants and Consultants (WNDE), has conducted an independent audit of the financial statements of the City included in the CAFR and has issued an “unqualified” opinion thereon.

Three additional reports and letters required by governmental auditing standards were issued by the auditors and are submitted herewith. All three cite no significant instances of noncompliance or other exceptions.

### **RECOMMENDED ACTION:**

1. City Council find that these items are not subject to the California Environmental Quality Act (“CEQA”) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378(b)(4) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly); and
2. Receive and file the Comprehensive Annual Financial Report for fiscal year ended June 30, 2018, the Report on Internal Controls Over Financial Reporting and On Compliance and Other Matters, the Auditor’s Communication With Those Charged With Governance, and the Report on Agreed-Upon Procedures Applied to Appropriation Limit Worksheet for the Year Ended June 30, 2018.

**9J. COOPERATIVE AGREEMENT FOR THE ADMINISTRATION OF THE ORANGE COUNTY TAXI ADMINISTRATION PROGRAM**

Since the Spring of 2016, the Orange County Transportation Authority has collaborated with the Orange County City Managers Association and Orange County taxi industry stakeholders to identify a financially sustainable future for the Orange County Taxi Administration Program. City Council/Board of Supervisors approval is requested to execute a cooperative agreement with the Orange County Transportation Authority for the administration of the Orange County Taxi Administration Program from January 1, 2019 through December 31, 2020.

**RECOMMENDED ACTION:**

1. City Council declare that the project is exempt from California Environmental Quality Act ("CEQA") under Section 15378(b)(4) – The creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment; and
2. Authorize the City Manager to execute Cooperative Agreement No. C-8-2015 with Orange County Transportation Authority for the administration of the Orange County Taxi Administration Program, effective January 1, 2019 through December 31, 2020.

**9K. FOURTH AMENDMENT TO ORANGE COUNTY FIRE AUTHORITY (OCFA) JOINT POWERS AUTHORITY AGREEMENT**

This agenda item is submitted to request approval of the Orange County Fire Authority's Fourth Amendment to the Amended Joint Powers Authority (JPA) Agreement to formalize the OCFA's commitment to its "snowball" accelerated pension liability paydown plan.

**RECOMMENDED ACTION:**

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Sections 15378(b)(5)(Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Authorize the Mayor to execute the Fourth Amendment to the Amended Orange County Fire Authority Joint Powers Authority Agreement on the City's behalf.

**END OF CONSENT CALENDAR**



## 10. PUBLIC HEARINGS

### 10A. APPEAL OF PLANNING COMMISSION'S DECISION TO ALLOW FOR THE OPERATION OF A CREMATION FACILITY IN CONJUNCTION WITH AN EXISTING MORTUARY AT 8351 KATELLA AVENUE IN THE IG (INDUSTRIAL GENERAL) ZONE

This is an appeal of the Planning Commission's decision to approve the application for Conditional Use Permit C18-04 to allow for the operation of a cremation facility in conjunction with an existing mortuary at 8351 Katella Avenue, Stanton, CA 90680.

#### **RECOMMENDED ACTION:**

1. City Council hold a public hearing; and
2. Consider Resolution No. 2018-45 upholding the Planning Commission's approval of Conditional Use Permit C18-04, entitled:

**“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA UPHOLDING THE APPROVAL OF CONDITIONAL USE PERMIT C18-04 TO ALLOW THE OPERATION OF A CREMATION FACILITY IN CONJUNCTION WITH A MORTUARY FOR THE PROPERTY LOCATED AT 8351 KATELLA AVENUE IN THE IG (INDUSTRIAL GENERAL) ZONE”.**

**11. UNFINISHED BUSINESS**

**11A. APPROVAL OF ORDINANCE NO. 1082**

This Ordinance was introduced at the regular City Council meeting of November 13, 2018.

**RECOMMENDED ACTION:**

1. City Clerk read the title of Ordinance No. 1082, entitled:

**“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STANTON, CALIFORNIA AMENDING SECTIONS 6.04.090 AND 6.04.100 OF THE STANTON MUNICIPAL CODE REGARDING CONSTRUCTION AND DEMOLITION DEBRIS”;** and

2. City Council find that this Ordinance is not subject to the California Environmental Quality Act (“CEQA”) pursuant to Section 15061(b)(3); and
3. Adopt Ordinance No. 1082.

**ROLL CALL VOTE:** Council Member Donahue  
Council Member Ethans  
Council Member Warren  
Mayor Pro Tem Ramirez  
Mayor Shawver

## **12. NEW BUSINESS**

### **12A. CITY COUNCIL POLICY**

In August of 2018 the City Council provided staff with direction to agendize an item regarding City Council Policies.

#### **RECOMMENDED ACTION:**

1. City Council find that this item is not subject to California Environmental Quality Act ("CEQA") pursuant to Section 15378(b)(5)(Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment); and
2. Appoint two Council Members to serve on an ad-hoc committee to establish and review a City Council Policy.

## **13. ORAL COMMUNICATIONS - PUBLIC**

At this time members of the public may address the City Council/Successor Agency/Stanton Housing Authority regarding any items within the subject matter jurisdiction of the City Council/Successor Agency/Stanton Housing Authority, provided that NO action may be taken on non-agenda items.

- Members of the public wishing to address the Council/Agency/Authority during Oral Communications-Public or on a particular item are requested to fill out a REQUEST TO SPEAK form and submit it to the City Clerk. Request to speak forms must be turned in prior to Oral Communications-Public.
- When the Mayor/Chairman calls you to the microphone, please state your Name, slowly and clearly, for the record. A speaker's comments shall be limited to a three (3) minute aggregate time period on Oral Communications and Agenda Items. Speakers are then to return to their seats and no further comments will be permitted.
- Remarks from those seated or standing in the back of chambers will not be permitted. All those wishing to speak including Council/Agency/Authority and Staff need to be recognized by the Mayor/Chairman before speaking.

## **14. WRITTEN COMMUNICATIONS                      None.**

**15. MAYOR/CHAIRMAN COUNCIL/AGENCY/AUTHORITY INITIATED BUSINESS**

**15A. COMMITTEE REPORTS/ COUNCIL/AGENCY/AUTHORITY ANNOUNCEMENTS**

At this time Council/Agency/Authority Members may report on items not specifically described on the agenda which are of interest to the community provided no discussion or action may be taken except to provide staff direction to report back or to place the item on a future agenda.

**15B. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE MEETING**

At this time Council/Agency/Authority Members may place an item on a future agenda.

**15C. COUNCIL/AGENCY/AUTHORITY INITIATED ITEMS FOR A FUTURE STUDY SESSION**

At this time Council/Agency/Authority Members may place an item on a future study session agenda.

Currently Scheduled:

- None

**16. ITEMS FROM CITY ATTORNEY/AGENCY COUNSEL/AUTHORITY COUNSEL**

**17. ITEMS FROM CITY MANAGER/EXECUTIVE DIRECTOR**

**17A. ORANGE COUNTY SHERIFF'S DEPARTMENT**

At this time the Orange County Sheriff's Department will provide the City Council with an update on their current operations.

**18. ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California, the foregoing agenda was posted at the Post Office, Stanton Community Services Center and City Hall, not less than 72 hours prior to the meeting. Dated this 21<sup>st</sup> day of November, 2018.

s/ Patricia A. Vazquez, City Clerk/Secretary

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